

This is the new policy.

COUNTY CYBERSECURITY TRAINING

1740.000

The purpose of this policy is to ensure all County employees or any individuals that are assigned a County email complete the required Bytes Cybersecurity Training prior to the end of the month in which it was assigned.

Individuals are responsible for ensuring they can access the training and must notify Bytes if they encounter technical issues.

Cybersecurity threats are becoming increasingly more advanced, one compromised account can seriously impact County operations, employees, and taxpayers. Training helps prevent phishing attacks, ransomware and data breaches by providing the awareness needed to spot and stop the threats.

HR will send monthly reminders to individuals who have not completed the required Bytes Cybersecurity Training. Failure to complete the training within the required timeframe may result in the following actions: suspension of network access, including email and internal systems, and disciplinary action up to and including formal reprimand, suspension or termination of employment for severe or repeated violations.

Non-County employees may have their access to the county email suspended or revoked immediately until training is completed.